**FEES**

**NURSERY GRANT CREDIT INCLUDED FOR THREE YEAR OLD**

|  |  |  |
| --- | --- | --- |
| **FULL DAY SESSION 7PM** |  **UNDER 3 YEAR OLDS** | **OVER 3 YEAR OLDS (INC. GRANT)** |
| **FULL TIME (MON - FRI)** **7.30 AM - 6.00 PM** | **£250.00/WEEK (£1083.33/MONTH)** | **£200.00/WEEK (£866.67/MONTH)** |
| **FOUR DAYS** **7.30 AM - 6.00 PM** | **£200.00/WEEK (£866.67/MONTH)** | **£160.00/WEEK(£693.33)/MONTH)** |
| **THREE DAYS** **7.30 AM - 6.00 PM** | **£150.00/WEEK (£650.00/MONTH)** | **£142.78/WEEK (£618.71/MONTH)** |
| **TWO DAYS** **7.30 AM - 6.00 PM** | **£114.22/WEEK (£494.97/MONTH)** | **£91.38/WEEK (£395.98/MONTH)** |
| **5 MORNINGS/AFTERNOONS 7.30 AM - 1.00 PM/1 PM-6.00 PM** | **£157.79/WEEK (£683.77/MONTH)** | **£136.50/WEEK (£591.50/MONTH)** |
| **FIVE AFTERNOONS** **INC. LUNCH 12.00 - 6.00 PM** | **£170.10/WEEK (£737.10/MONTH)** | **£152.25/WEEK (£659.75/MONTH)** |
| **EXTRA DAYS****(7.30 AM - 6.00 PM)** | **£50.00/DAY****(SUBJECT TO AVAILABILITY)** | **£45.00/DAY****(SUBJECT TO AVAILABILITY)** |
| **EXTRA SESSIONS****(8.00 AM-1 PM / 1 PM-6 PM)** | **£36.00/SESSION****(SUBJECT TO AVAILABILITY)** | **£25.00/SESSION****(SUBJECT TO AVAILABILITY)** |

**TERMS AND CONDITIONS OF ENROLMENT**

**(A)** **FEES :** Fees are payable by cash or chequeper weekcalendar month in **ADVANCE**, calculated by multiplying the weekly fee by 52 and then dividing by 12. Full fees are payable throughout the period the child is registered, including non-attendance due to sickness/holidays and when nursery is closed for public holidays and 7 days during Christmas additional to public holidays. One month written notice is required if the child is to be withdrawn from nursery. If fees are in arrears after the due date, the child’s place shall be immediately withdrawn and the nursery shall be entitled to serve a formal demand for payment of such fees outstanding.

**B) NURSERY GRANT:** All 3 & 4 year old children are entitled to this grant from the term **after** **their third** birthday and is reflected in the over three year old fees above. Terms commence on **1st** **January, April**, and **September** each year. Until children become eligible for the grant, they will continue to pay the Under 3 fees. A £10.00 non-refundable registration fee and a deposit two weeks is payable at commencement. If the child does not start on the due date or notice under (C) is not given, the deposit will be forfeited.

**(C) NOTICE:** Either party may terminate this contract by giving one calendar months’ notice in writing. During that said one month notice period, the nursery undertakes to continue to admit the child and the parent undertakes to pay fees under (A). The parent/guardian, if they so wish, could withdraw the child without notice, provided one month fees in lieu of notice is paid. Any request for change of sessions must be in writing and would be granted subject to availability and at the sole discretion of the Management.

**(D)** **TERMINATION :** If it is considered that the continued presence of the child is detrimental to the health/safety of the child or other children/staff, then the parent may be asked to remove the child immediately, in which case, the one month notice as referred in clause (c) above shall not apply.

**ACCEPTANCE OF ABOVE TERMS AND CONDITIONS BY PARENT**

I have read and understood the above terms and conditions of enrolment and acknowledge this as a legally binding document. I accept that if fees are in arrears at any time whilst my child is registered with the nursery, my child will not be accepted into the nursery and I will be responsible for the payment of fees.

**SIGNATURE OF PARENT/GUARDIAN : DATE : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name (Please Print:)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

SUNSHINE DAY NURSERY

Delivering rays of happiness whilst learning through play

Delivering rays of happiness whilst learning through play

 **SUNSHINE DAY NURSERY - REGISTRATION FORM**

**SURNAME OF CHILD :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_FIRSTNAMES\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_BOY/GIRL\_\_\_\_\_\_\_\_\_\_**

**DATE OF BIRTH\_\_\_\_\_\_\_\_\_\_\_\_\_\_ETHNIC ORIGIN\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_RELIGION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**For Office Use Only:**

Customer Code:

Deposit Paid:

Registration Fee Paid:

Date:

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_POST CODE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SURNAME OF (MOTHER)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ( FATHER)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TELEPHONE (HOME) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_WORK (MUM) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TELEPHONE (HOME) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_WORK (DAD) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MOBILE (MUM) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_MOBILE (DAD)\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **PLEASE TICK SESSIONS REQUIRED BELOW-**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SESSION** | **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** |
| **MORNING** |  |  |  |  |  |
| **AFTERNOON** |  |  |  |  |  |

**WEEKLY FEES £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MONTHLY FEES £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ START DATE**

**ACCEPTANCE OF TERMS AND CONDITIONS OF ENROLMENT**

**I/We have read and accepted the Terms of Enrolment outlined in the fee schedule (a copy of which I have retained) and agree to be bound by these terms. If my child does not start nursery on the date shown below, my registration fee will be forfeited. I give permission for my child: a) To be taken out of the nursery on outings/visits to the park, post office, shops, etc. & b) To receive urgent medical treatment if the nursery is unable to contact me. I accept that if my nursery fees are in arrears, my child will not be admitted to the nursery.**

**PLEASE FIND ATTACHED:**

**a) Cheque/cash for the amount of child’s two weeks fees and registration in respect of : (i) £10 non- refundable registration fee and (ii) Deposit equal of child’s two weeks fees, repayable when my child leaves nursery, provided one month written notice of withdrawal is given.**

**b) 1st Month fees - Cheque/Cash for £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_for full/part month of \_\_\_\_\_\_\_\_\_\_if applicable)**

**SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**NAME (PLEASE PRINT) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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